

Frequently Asked Questions

HLF First Call for Registration

The Help Localisation Facility, HLF: a locally led fund with and for civil society actors

1. Does the evacuation of civilians fall under the priority of ‘Safe, Protected and Healthy Lives’?2
2. Will preference be given to organisations intending to implement projects in several regions of Ukraine simultaneously?2
3. May two organisations apply for a 100,000 euros grant as a consortium?2
4. If applying for a grant as a consortium, do the annual budget requirements apply to each partner organisation?2
5. What is the estimated start date and duration of the project? What is the expected contribution from the organisation, and what percentage of the total budget may be allocated to administrative costs?2
6. Is dual participation—both as a single organisation and as part of a consortium—permitted for one organisation?2
7. What documentation is required to confirm the formation of a consortium comprising three organisations? Would a signed memorandum of cooperation be sufficient?2
8. Are previous recipients of grants from the German Embassy eligible to apply for this competition?3
9. Are shelters for LGBTQIA+ individuals supported? Are advocacy activities, paralegal assistance, and psychosocial support (including resocialisation activities, individual counselling, and support groups) eligible?3
10. Our organisation has already undergone a Due Diligence assessment by Philanthropy in Ukraine and holds a certificate, being listed in their catalogue. Will this affect the due diligence process after submission of the application?3
11. What are the requirements for consortium members? For example, may two foundations with budgets of 2,000,000 euros and one regional foundation with a budget of 200,000 euros apply as a consortium?3
12. What is meant by an annual budget for the last calendar or financial year of at least 250,000 euros and no more than 625,000 euros?3
13. If an application is submitted by a consortium, is there a requirement for previous collaboration among the consortium members? Is a cooperation agreement sufficient, or must the consortium be legally registered?4
14. May local state authorities apply?4
15. What educational components are considered eligible for support?4

1. Does the evacuation of civilians fall under the priority of ‘Safe, Protected and Healthy Lives’?

A key advantage of the HLF programme is that all prospective partners are granted the right and space for a flexible, creative, yet well-reasoned approach to the development of future project proposals. In general, we encourage you to carefully review the thematic areas listed on our website. Please note that, at this stage, we are only inviting all interested organisations that meet the eligibility criteria to register with the HLF and undergo the Due Diligence Assessment with Philanthropy in Ukraine; detailed proposals are not required at this point.

2. Will preference be given to organisations intending to implement projects in several regions of Ukraine simultaneously?

The geographic scope of the project covers the entire territory of Ukraine currently under governmental control. Coverage of multiple regions by a single organisation is possible, but does not confer any particular advantage.

3. May two organisations apply for a 100,000 euros grant as a consortium?

From 10 to 23 June, registration is open for the grants of 250,000 euros and 800,000 euros. It is anticipated that later this year, registration will open for grants of 100,000 euros.

4. If applying for a grant as a consortium, do the annual budget requirements apply to each partner organisation?

Only the organisation that will sign the agreement with the HLF within the consortium must provide information on its budget for the preceding financial year, which must fall within the range of 1,500,000 to 4,000,000 euros.

5. What is the estimated start date and duration of the project? What is the expected contribution from the organisation, and what percentage of the total budget may be allocated to administrative costs?

The project durations under HLF are as follows: 12 months for grants of 800,000 euros, 8 months for grants of 250,000 euros, and 6 months for grants of 100,000 euros. There is no requirement for co-financing from own funds or external resources. Organisations that successfully implement their projects will receive a bonus of 7 per cent to cover administrative costs.

6. Is dual participation—both as a single organisation and as part of a consortium—permitted for one organisation?

An organisation may submit only one application, either independently or as part of a consortium.

7. What documentation is required to confirm the formation of a consortium comprising three organisations? Would a signed memorandum of cooperation be sufficient?

At the stage of registration and due diligence, no formal documents are required. The organisation that will sign the agreement with the HLF must provide full information on all consortium members. All members are subject to the due diligence process. We assume that the consortium members will coordinate independently among themselves.

8. Are previous recipients of grants from the German Embassy eligible to apply for this competition?

Local organisations that have not previously received funding from the HLF are eligible to register.

9. Are shelters for LGBTQIA+ individuals supported? Are advocacy activities, paralegal assistance, and psychosocial support (including resocialisation activities, individual counselling, and support groups) eligible?

The HLF project supports humanitarian projects that fall within the thematic priority areas (for example “Safe, protected and Healthy lives”), that are mentioned on the website. Please note, at this stage no detailed proposal is requested, it will be requested at a later stage and the HLF-Team will be ready to support the development.

10. Our organisation has already undergone a Due Diligence assessment by Philanthropy in Ukraine and holds a certificate, being listed in their catalogue. Will this affect the due diligence process after submission of the application?

If you conducted the Due Diligence process with Philanthropy in Ukraine before the registration for the HLF opened, you need to go back and answer additional questions. The certificate of the initial Due Diligence Process with Philanthropy in Ukraine is not sufficient, you need to get the Confirmation especially for HLF. Please do not forget to register on the HLF-Website first.

11. What are the requirements for consortium members? For example, may two foundations with budgets of 2,000,000 euros and one regional foundation with a budget of 200,000 euros apply as a consortium?

When applying as a consortium, only the preliminary budget of the organisation that will sign the agreement with the HLF is assessed. This budget must range between 1,500,000 and 4,000,000 euros. Any organisation with an annual budget above 4,000,000 euros is not accepted to apply for the HLF.

12. What is meant by an annual budget for the last calendar or financial year of at least 250,000 euros and no more than 625,000 euros?

As all project participants are non-profit organisations operating primarily through grant funding, the annual budget is understood to be the total of all grants received from all donors during the relevant reporting period.

13. If an application is submitted by a consortium, is there a requirement for previous collaboration among the consortium members? Is a cooperation agreement sufficient, or must the consortium be legally registered?

The consortium may be newly formed, and the HLF does not require prior collaboration from junior partners. The requirement of a minimum of two years of experience in humanitarian work applies only to the lead partner.

14. May local state authorities apply?

Only non-governmental, non-profit organisations with prior experience in humanitarian project implementation are eligible to participate in the HLF project.

15. What educational components are considered eligible for support?

One of the key priority areas in the HLF programme is Education in Emergencies . The HLF allows all potential partners to adopt a flexible, creative, and well-justified approach when developing proposals. No specific sub-priorities are imposed within this area